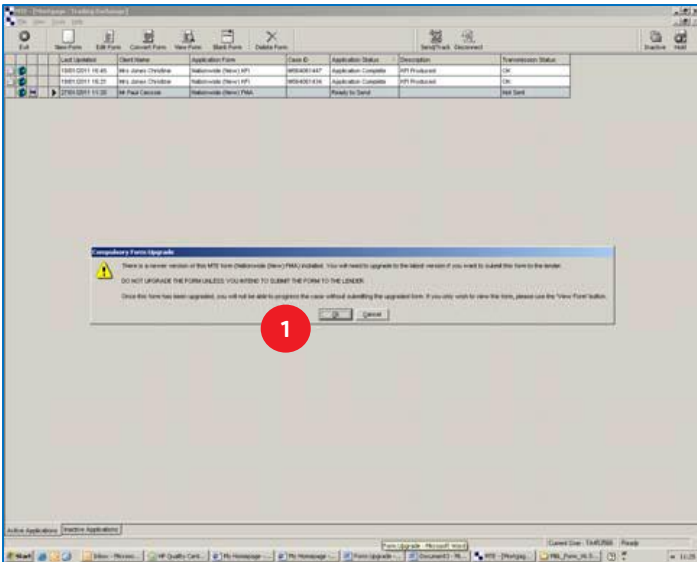


How forms update in MTE

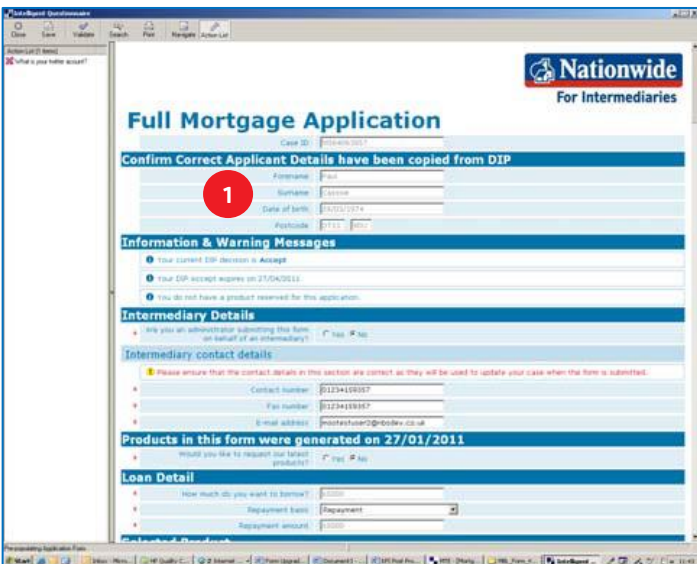


1 When Nationwide changes forms, these are automatically downloaded to you when you run your system daily update.

If you try to progress a form that has already been started but not yet submitted, and it's not the latest version of the form, MTE will display a warning message.

To continue to the application, you'll need to upgrade the form to the latest version.

Click 'Ok' when the warning message is displayed.



1 The new version of the form will be pre-populated with any information entered in the previous version of the form.

You can now enter any remaining information.

If any questions have been amended, you'll need to complete these again.

If any new questions have been added, you'll have to complete these as well.